

# DONOR BILL OF RIGHTS

## Topeka Collegiate donors have the right to:

- I. Be informed of Topeka Collegiate's mission and strategic plan.
- II. Be informed of the individuals serving on the governing board.
- III. Have access to the organization's financial statements and/or IRS 990.
- IV. Be assured gifts will be used for the purposes for which they were given.
- V. Receive recognition, or to remain anonymous, as requested by the donor.
- VI. Be assured that personal information will be handled respectfully and discretely.
- VII. Expect that all relationships will be professional in nature.
- VIII. Be informed whether individuals seeking donations are volunteers, employees of the organization or hired solicitors.
- VIII. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.

